



CITY OF CHICAGO

DEPARTMENT OF BUILDINGS

Excavation Certification

Property address _____ App. #: _____

I. NOTICE AND POSTING REQUIREMENTS

At least 30 days prior to beginning the excavation work, the owner or the property where the work is to be done shall notify the owners of adjacent properties of the anticipated starting date and three-dimensional measurement of the excavation work. The notice shall be in writing, and shall be delivered by certified mail, return receipt requested, or by personal delivery to the person entitled to receive the notice, accompanied by a receipt for delivery. The receipt and a copy of the notice shall be available for inspection at the excavation site.

This form, signed and sealed by the design professional, shall be available at the project site. Seventy-two hours prior to excavation, Department of Buildings shall be notified. Go to www.cityofchicago.org/buildings for more information.

II. INSURANCE

The excavator must have an appropriate license from the City of Chicago and maintain a comprehensive liability insurance policy of \$1,000,000 per occurrence.

(Provide following information and attach certificate of insurance.)

Excavator name: _____ License #: _____

I, **the owner**, hereby attest that the foregoing information is true and correct to the best of my knowledge and belief.

→ _____ / _____ / _____ / _____ / _____
(Owner signature) (Street address) (City) (State) (Zip)

| III. DESIGN PROFESSIONAL CERTIFICATION | Yes | No |
|---|--------------------------|--------------------------|
| In the opinion of an Illinois licensed architect or structural/professional engineer, does this project require any reinforcement or bracing of the adjacent property? <i>(If yes, the rules require that an architect or engineer be responsible for designing such system and obtaining any necessary permit.)</i> | <input type="checkbox"/> | <input type="checkbox"/> |

I, **the design professional**, hereby attest that the foregoing information in paragraph III is true and correct to the best of my knowledge and belief.

→ _____ / _____ / _____ / _____ / _____
(Architect/Engineer signature) (Street address) (City) (State) (Zip)

