

CITY OF CHICAGO  
**DEPARTMENT OF BUILDINGS**  
**Certification of Responsibility**

**TO:** Department of Buildings  
121 North LaSalle Street  
Room 906  
Chicago, Illinois 60602

**Date:** \_\_\_\_\_, 20\_\_\_\_

**FROM:** Property Owner/Tenant Assuming Responsibility for Construction,  
Repair, Remodeling or Violation Correction Work

This is to certify that I, *(print name clearly)* \_\_\_\_\_ ,  
am the **Owner/Tenant** *(circle one)* of property located at *(location of work to be performed)*  
\_\_\_\_\_, and acknowledge  
that I am assuming the responsibility of the General Contractor or Subcontractor in meeting the  
Chicago Building Code requirements concerning the construction work indicated below and  
further acknowledge that I will be responsible for correcting any deficiencies found in that  
construction. The work to be performed is as follows: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I am ( ) the Owner/ ( ) a Tenant of the subject property.

**SIGNED** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_

**NOTE: NOTARY REQUIRED, IF PLUMBING WORK IS INVOLVED.**

Signed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
(Notary)

**SEAL**

City of Chicago  
Richard M. Daley  
Mayor

